

**TOWN OF MANSFIELD  
PERSONNEL COMMITTEE**

**Wednesday, October 21, 2009  
Beck Municipal Building, Conference Room C  
Minutes**

Members Present: Deputy Mayor Gregg Haddad (Chair), Councilor Chris Paulhus, Councilor Helen Koehn

Staff Present: Maria Capriola, Assistant to Town Manager

**1. CALL TO ORDER**

The meeting was called to order at 6:25 p.m.

**2. APPROVAL OF MINUTES OF 9/28/09**

The meeting minutes of 9/28/09 were adopted as presented by all members.

**3. OPEN & TRANSPARENT GOVERNMENT POLICY**

Members of the Committee discussed a draft version of an open and transparent government policy. The Committee asked Ms. Capriola to incorporate the discussion into a revised draft policy statement.

**4. PERSONNEL POLICIES RFQ**

Ms. Koehn made a motion, seconded by Mr. Paulhus that the, "Personnel Committee recommends that the Town Council request that the Town Manager obtain professional academic or legal services from firms, companies, consultants that are non-governmental entities or associations in order to review, recommend and rewrite Town of Mansfield Personnel Policies and Rules regarding those employees not covered by collective bargaining agreements with the goals of increasing employee performance and fostering creativity and employee satisfaction in the workplace." The motion passed unanimously.

Respectfully Submitted,  
Maria E. Capriola, M.P.A.  
Assistant to Town Manager